

CONTROLLED SUBSTANCE REGISTRATION**INSPECTION REPORT B** Rev:091603

Department of Health Professions
6603 West Broad Street, 5th Floor
Richmond, VA 23230

Date	Time	Days of Operation	Telephone No.
Inspection Hours	Mileage	Hours of Operation	Fax No.

Name of Entity		Permit No. 0220-		Expiration Date	
Street Address		City		State Zip	
Responsible Party		License No.		Supervising Practitioner	
				License No. DEA No.	
<input type="checkbox"/> New <input type="checkbox"/> Routine <input type="checkbox"/> Reinspection <input type="checkbox"/> Other (Describe)		Controlled Substance Schedules		<input type="checkbox"/> I <input type="checkbox"/> II <input type="checkbox"/> III <input type="checkbox"/> IV <input type="checkbox"/> V <input type="checkbox"/> VI	
<input type="checkbox"/> Ambulatory Surgery Center (1) <input type="checkbox"/> EMS Agency (1) <input type="checkbox"/> Hospital (1) <input type="checkbox"/> Out-Patient Clinic (1) <input type="checkbox"/> Other (1,2)					
(1) Must have a supervising practitioner. See application for details		(2) Must submit a protocol with application.			

GENERAL		Yes	No	RECORDS		Yes	No
54.1-3422 (D)	Controlled substances are manufactured, distributed, or dispensed at location on CSRC application/certificate.			110-20-720 54.1-3404(D)	Inventories, records and administration records of Schedule II drugs maintained separate from other records and chronological.		
54.1-3423	Responsible party on CSR identified and correct.			110-20-720 54.1-3404	Records for CII-V drugs maintained for 2 years at same location listed on CSRC. If in and offsite database, records are available within 48 hours of request.		
54.1-3430	License conspicuously posted.			110-20-720	Computerized system, if used, capable of retrieval of history of drugs administered for past 2 years and capable of producing printout.		
54.13423(C)	Evidence of federal registration provided for Schedule I substances. Write DEA No here:			Records of receipt of CII-V drugs includes:		Yes	No
110-20-700 (B)	Drug list approved by supervising practitioner available.			54.1-3404	Date of receipt.		
110-20-700 (C)	Access to controlled substances limited to authorized persons.			54.1-3404	Name & address of person from whom received.		
110-20-700 (D)	Policies and procedures for training to ensure compliance include storage, security and record keeping.			54.1-3404	Kind and quantity of drug.		
STORAGE		Yes	No	Distribution record includes:		Yes	No
54.1-3461 110-20-710 (A)	Room storage temperature (59-86F).			54.1-3404	Date of selling, administering, dispensing, disposal or waste.		
54.1-3461 110-20-710 (A)	Refrigerator temperature (36-46F).			54.1-3404	Name and address of person (or owner & species) to whom sold, administered or dispensed.		
110-20-710 (B)	Expired drugs separated from working stock and maintained in a separate, locked area.			54.1-3404	Name, strength and quantity of drug.		
110-20-710 (C)	Expired or unwanted Schedule II-VI drugs disposed of properly.			54.1-3404	Signature of individual selling, administering, dispensing or disposing.		
110-20-710 (D)	Drugs maintained in a lockable cabinet, cart, device or area that is locked at all times when not in use.			54.1-3404	Entries are chronological.		
110-20-710 (D)	Keys or access code to drug storage is restricted to supervising practitioner or designated persons.			Drug theft or loss		Yes	No
SECURITY				54.1-3404	Reported to the Board.		
If the facility is not staffed 24 hours a day:		Yes	No	54.1-3404	Inventory conducted if unable to determine kind & quantity of loss.		
110-20-710 (E)	Drugs are stored in a fixed and secured room, cabinet or area with a security device for the detection of breaking.			Biennial Inventory		Yes	No
110-20-710 (E)	Device is microwave, photoelectric, ultrasonic or other generally accepted and suitable device.			54.1-3404	Conducted within two (2) years of previous inventory		
110-20-710 (E)	Device is hard wired, has auxiliary power supply, and is maintained in operating order.			54.1-3404(D) CFR 1304.04 (f)(1)	Schedule II drugs are separate from Schedule III-V drugs.		
110-20-710 (E)	Device fully protects all areas where prescription drugs are stored and is capable of detecting breaking by any means.			110-20-720 54.1-3404	Indicates date of inventory.		
110-20-710 (E)	Access restricted only to designated and necessary persons. Is activated when drug storage area is closed for business.			110-20-720 54.1-3404	Indicates opening or closing of business.		
				110-20-720 54.1-3404	Signed by individuals conducting inventory.		

COMMENTS:

This facility has been inspected by an inspector of the Department of Health Professions. The results of the inspection have been noted. I acknowledge that the noted conditions have been deemed by the inspector as not being in compliance and have been explained to me and that I have received a copy of the inspection report.

Signature of Inspector

Date

Signature of Applicant / Title of Applicant

Date